



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

EMPLOYMENT NOTICE

ADVERTISEMENT NO: 02 /2017

Last Date: 28/05/2017

Online application from the eligible candidates are invited in prescribed proforma for the contractual post of **Director(School of Engineering/Technology), Director (School of Pharmacy), Project Officer(Entrepreneurship) and (IPR/Patents),Computer Programmer, Campus Officer, Research Assistant (Entrepreneurship) and (IPR)**. We are looking for dedicated and committed person, who believes in institution building and have a passion for dedication towards administrative excellence and quality.

Number of Posts, Essential Qualification / experience/ pay/ general conditions, application format and other details are mentioned below. The general category candidates are required to pay fee of 250/- through net banking whereas the candidates belonging to SC/ST /woman/PD are exempted from payment of fees.

Last date of applying online is **28/05/2017 (up to 13:00 p.m)**. And Last date for submitting the print out of an online application along with all the requisite documents is **05/06/2017**.

PLACE: AHMEDABAD

DATE: 18/05/2017

**Sd/-
REGISTRAR**



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Advertisement No. 02/2017

Sr. No.	Name of the Post	Pay	No. of Post
1	Director(School of Engineering/Technology)	80,000/- Fix per month	01
2	Director (School of Pharmacy)	80,000/- Fix per month	01
3	Project Officer (Entrepreneurship)	Rs.30,000/- Fix per month	01
4	Project Officer (IPR/Patents)	Rs.30,000/- Fix per month	01
5	Computer Programmer	Rs.30,000/- Fix per month	01
6	Campus Officer	Rs.25000/- Fix per month	01
7	Research Assistant (Entrepreneurship)	Rs.20,000/- Fix per month.	01
8	Research Assistant (IPR)	Rs.20,000/- Fix per month.	01

Note: No of post are tentative, it may increase or decrease.

*** The appointment on post Serial No. 1 to 7 are initially made for the period of 11 months and Serial No. 8 is initially made for the period of 6 Months.**

The Candidates interested to apply for the above posts may apply online and send the printout of online application format along with all the requisite documents, fees etc. to the **I/C Registrar, Gujarat Technological University, Nr.Vishwakarma Government Engineering College,Nr.Visat Three Roads, Visat - Gandhinagar Highway,Chandkheda, Ahmedabad – 382424 - Gujarat**, with the post applied for clearly super scribed on the envelope by Registered Post/Speed Post or By Hand, latest by **05.06.2017**.



Details of Minimum Qualification and Experience required for all the posts:

Sr. No.	Minimum Qualification and Experience
1	<p><u>Director(School of engineering /Technology):-</u></p> <p>Essential Qualifications & Experience:</p> <ol style="list-style-type: none">1. Ph.D with first class at Bachelor's and Master's of engineering /Technology.2. In addition the candidates should be eminent persons in their fields of specialization with outstanding academic record throughout. candidate should have 15 years of experience in teaching /research out of which 10 years must be at the level of professor or above in reputed educational institutes/research organizations <p>Age: Below 65 years.</p> <p>Salary: Rs.80,000/- fixed p.m.</p>
2	<p><u>Director (School of Pharmacy):-</u></p> <p>Essential Qualifications & Experience:</p> <ol style="list-style-type: none">1. Ph.D with first class at Bachelor's and Master's in Pharmacy.2. In addition the candidates should be eminent persons in their fields of specialization with outstanding academic record throughout. candidate should have 15 years of experience in teaching /research out of which 10 years must be at the level of professor or above in reputed educational institutes/research organizations <p>Age: Below 65 years.</p> <p>Salary: Rs.80,000/- fixed p.m.</p>
2	<p><u>Project Officer- Entrepreneurship:-</u></p> <p>Essential Qualifications: Candidate having first class in BE/MBA/PGDM/M.Tech and having self-started/founder/co-founder and run start-up /enterprise at least for 2 years or having worked with any reputed incubation centre/entrepreneurship organization for minimum 1 year fulltime</p>



	<p>in incubation and allied activities. Candidate should have entrepreneurial capabilities and having idea about present Indian and other start-up ecosystem.</p> <p>Role:</p> <ul style="list-style-type: none">• Candidates must have strong inclination towards student start-up initiatives and building start-up ecosystem involving university students, incubators and other actors.• Candidate must have ability to work with multiple stakeholders in the field of innovation and entrepreneurship and lead some of the self-conceived initiatives at GTU.• Candidate must have experience and exposure to various kind of student start-up initiatives, activities , policy interventions• Candidate should have passion and skill to implement GTU's student start-up policy and related initiatives.• Candidate should have basic idea about innovation and start-up value chain and idea about activities and processes required for a co-working space and incubator.• Candidate should have clear idea about how he/she can build a student start-up network, ecosystem, incentives involving all GTU colleges. <p>Age: Not more than 40 years.</p> <p>Salary: Rs.30,000/- fixed p.m.</p>
3	<p><u>Project Officer (IPR / Patents)</u></p> <p>Academic background:</p> <ul style="list-style-type: none">• Post-graduate in Engineering /Pharmacy/Science from a recognized university with good academic record• Additional training / exposure/certification in IPR preferred <p>Work experience of at least 2 years:</p> <p>Competence in prior art search and related areas is required</p>



	<p>Skills in classifying existing patents and preparing presentation on existing patents Experience in working with academic institutions in IPR field preferred</p> <p>Additional capabilities which can be preferred:</p> <p>Certificate/ diploma in IPR and Patent Law from recognized organization Qualified Patent Agent Proficiency in web-site management and excellent skills in using computers Communication (written/oral) proficiency Organising skills Desirable Experience in drafting applications for filling patents and coordination with patent offices for innovation trade mark and design</p> <p>Age: Not more than 40 years. Salary: Rs.30,000/- fixed p.m.</p>
4	<p><u>Computer Programmer:</u></p> <p>Role: MCA/BE (Computer) with at least 2 years of experience in the field of Software Development in PHP, Java and MYSQL; experience on developing and using Mobile Application-Android, webinar systems, video-conference systems and e-Learning systems is required.</p> <p>Age: Not more than 40 years. Salary: Rs.30,000/- fixed p.m.</p>
5	<p><u>Campus Officer:</u></p> <p>Essential Qualifications:</p> <ul style="list-style-type: none">• Bachelor of Engineering in Electrical having experience of more than 5 years in the field of supervision/repairing of High Tension Electric Line works in Government Offices/Semi Government Organization/University/PSU/Private or Public Ltd. Company.• Candidate having knowledge of security, CCTV camera, surveillance systems, UPS, sanitation system and building safety.



	<p>Duties:</p> <ul style="list-style-type: none">• Campus officer promote lawful behaviour and protect the welfare of students, faculty and staff.• A campus officer performs foot and vehicle patrols of university campus.• He should monitor electrical system and sanitary work of campus and buildings and routine office work as directed by the authority.• In addition to this he has to monitor security of buildings and campus.• They monitor the physical safety of campus buildings by locking and unlocking doors, patrolling or monitoring using surveillance systems, and reporting suspicious behaviour.• In emergency situations, campus officer respond to the scene, provide first aid, and alert additional police or emergency personnel as appropriate. <p>Salary: Rs.25,000/- fixed p.m.</p>
6.	<p><u>Research Assistant- Entrepreneurship:-</u></p> <p>Essential Qualifications: The candidate should have a B.Tech /B.E. in any stream of Engineering with at least six months work exposure with any pre incubation centre/Incubator/ co-working space /innovation centre or M.B.A/PGDM with exposure to innovation/start-up ecosystem efforts.</p> <p>Role:</p> <ul style="list-style-type: none">• Candidate should have ability to coordinate various innovation and entrepreneurial activities like boot camps, hackathons, start-up conference, and innovation related workshops and lead student initiatives covering innovation and entrepreneurship.• Candidate should have self-participated in entrepreneurial activities at any incubator, university incubation systems or arranged by any innovation/entrepreneurship promoting national or state organisation.• He/she should have ability to lead large initiatives involving students and academic stakeholders and should have ability to design and lead initiatives.



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	<ul style="list-style-type: none">• Good communication and interpersonal skills with public outreach capabilities will be in need. Candidates with aptitude of documentation and analytical /research inclination in the field of innovation and start-up would be preferable.• Candidate with interest in student entrepreneurship and such initiatives/organisation will be helpful. <p>Age: Not more than 35 years.</p> <p>Salary: Rs.20,000/- fixed p.m</p>
7	<p><u>Research Assistant (IPR)</u></p> <p>Minimum Qualification:</p> <ul style="list-style-type: none">• M. Pharm /ME /M. Tech/Science, with First Class or equivalent either in Bachelors or Master's Degree.• Minimum 1 year experience in the field of IPR/Patents. <p>Desirable:</p> <ul style="list-style-type: none">• PG Diploma in IPR from any recognized University.• Ph.D. or equivalent in appropriate discipline.• Patents applied/Published/Granted. <p>Age: Not more than 35 years.</p> <p>Salary: Rs.20,000/- fixed p.m.</p>

GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

Please read the instructions given below carefully before applying

A. FILLING UP THE APPLICATION FORM:

1. Visit the University website <http://www.gtu.ac.in/Recruitment.asp>
 - Detailed Advertisement No.02/2017 for Recruitment in PDF format [Click to Open](#)
 - Online Application Login [Click to Open](#)
 - SBI Collect. [Click to Open](#)
2. Separate application should be made for each post.
3. Open online application form of the post you are eligible for, fill the necessary details like personal details, academic details and other details. Put scan copy of your photograph and signature. Submit the



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form. For fees payment [Click Here](#). For Online Payment: Fill the details of challan, make payment (through cards/Internet banking) and take a print of Challan. For Offline payment fill the necessary details in challan and take a print of **Pre Acknowledgement Payment Form**. Take it to the nearby SBI branch and deposit the fees in the bank. Bank will return Depositor's Copy of the filled challan. After completing the fees payment procedure you need to fill the Journal No. and date of fees payment in the online application form. Once the online application form is completely filled submit it and get printout of the same and send it along with depositor's copy of bank challan, self-attested photo copy of all necessary certificates, photographs and endorsement from the current employer (if applicable) through Speed post/Registered/By hand to **The I/C Registrar, Gujarat Technological University University Campus, Nr. Vishwakarma Government Engineering College, Visat Three Roads, Sabarmati- Koba Highway Chandkheda, Ahmedabad – 382 424**. It should reach on or before last date (i.e. **05.06.2017**) as prescribed for receiving the application. Applications received after the last date will stand rejected automatically.

4. Applicants for the positions of Assistant Professor should also fill up the application form for teaching post. Please make sure that all entries in this form are entered neatly and legibly. Please give details of title of papers on separate sheets. Please note that the titles of the publications are not to be lumped together but classified as original research papers, text books (or chapters in edited books), reports, conference or seminar papers, etc.
5. Documentary proofs of previous experiences and academic qualifications indicated in the application should invariably be sent along with the application, failing to which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.
6. Fees once paid shall not be refunded in any circumstances.
7. Depositor's copy of bank challan (**Exempted for SC/ST/PD/Woman category candidates**) should be sent invariably along with the printout of application form, otherwise application will be summarily rejected.
8. Before filling / submitting the application form you are advised to go through the qualifications mandatory for the post and make sure that you possess the same.
9. **INCOMPLETE APPLICATIONS SHALL NOT BE CONSIDERED**
10. Candidates employed in Govt. /Quasi Govt. /Public Sector undertaking should forward their applications (hardcopy) **through proper channel**.
11. In case the applicant is in service and delay is expected in getting endorsement of the concerned employer on the original application, the applicant may submit advance copy of the application along with all the enclosures directly (without the employer's endorsement on the advance copy). If the original application through proper channel has not been received on or before last date mentioned, the applicant will have to submit a '**NO OBJECTION CERTIFICATE**' from his/her employer to the University at the time of interview.

SUCH APPLICATION THROUGH PROPER CHANNEL RECEIVED AFTER LAST DATE SHALL NOT BE CONSIDERED.

B. MAILING THE APPLICATION FORM:

1. The application form should be sent to **The I/C Registrar, Gujarat Technological University University Campus, Nr. Vishwakarma Government Engineering College, Visat Three Roads, Sabarmati- Koba Highway Chandkheda, Ahmedabad – 382 424**. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.



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2. The required qualifications/experience/age shall be considered as on closing date.
3. The applicant must ensure that he/she fulfils the eligibility criteria for the post.
4. Candidates with requisite qualifications acquired from recognized University / Institutions can only apply.
5. Candidates should enclose SELF attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications.
6. The University reserves the right to fill or not to fill any or all posts.
7. The University shall verify the antecedents and documents submitted by a candidate at any time at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his services shall be liable to be terminated.
8. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
9. The prescribed qualifications and experience are minimum and the mere fact that a Candidate possesses the same does not entitle him/her for being called for Interview.
10. The University reserves the right to call the candidates for interview to a reasonable number on the basis of skill/ written/screening exam or by conducting personal interview immediately after last date of receiving the application. No correspondence will be entertained with the applicants who were not short-listed to be called for interview.
11. Canvassing in any form on behalf of or by any candidate will disqualify him / her from being considered.
12. Selection will be made on the basis of candidates' previous record and their performance in the interview. Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record would be some of the important criteria for selection for the teaching positions. Appointed teachers may be assigned other academic or administrative responsibilities in addition to their regular teaching and research.

Date: 18/05/2017

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REGISTRAR

Documentary proofs of 1. Education Qualifications 2. Age Proof 3. Previous & Present job experiences 4. Research Paper Published & others documents indicated in the application should invariably be sent along with the application, failing which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.